

# THE IMPERIAL COURT OF ALL OKLAHOMA

## MEETING MINUTES 1/7/2024

### Reign XV Combined Meeting

### Tulsa Downtown Library

#### I. Call to Order

@ 2:01 pm

##### A. Quorum – Y

###### 1. BoD

- a. Ten of Eleven (10/11) Board Members are present or on Zoom. One (1) Excused
- b. Ten (10) Good Standing & Seven (7) Can Vote – (Three (3) positions are none voting)
- c. Required to Conduct Business – Five (5) (50% + 1)

###### 2. Membership

- a. Fifty-Two (52) Members
- b. Thirty-Three (33) Members present & on Zoom
- c. Twenty-Seven (27) Good Standing & Can Vote (Present)
- d. Required to Conduct Business – Seventeen (17) (50% + 1)

##### B. Agenda

1. Provided by President

##### C. Announcements

1. This meeting is being streamed on ZOOM. Please refrain from crosstalk and please speak loudly and clearly.
2. ICAO Members in attendance are asked not to interrupt the meeting with questions until the floor is opened or if they are asked a question.
3. Virtual Meeting attendance is being recorded. Those with the ability to vote were announced on FB Messenger group chat.
4. Details from the closed Board Meeting will be discussed at end of Membership part of combined meeting
5. Approval of the September General Membership Minutes will be during the Membership part of combined meeting.

#### II. Reading of the Minutes

1. December Meeting Minutes were combined.
  - a. Board approved in email / board chat room.
  - b. Posted online. No vote needed

#### III. Board Reports

##### A. **President** (e) – Vernon “Joey” Scudder-Barfield aka Keri Jo Scudder-Allan

1. Nothing to report

##### B. **Vice President** (e) – Jeff Tarwater aka Morgana Pheeling Tarclure

1. Nothing to report

##### C. **Secretary** (e) – Steven Dormont aka Scotty

1. P.O. Box:
  - a. Received Triton’s Online Birthday Fundraiser check for Fifty Dollars (\$50)
  - b. Received monthly Check from Target for Thirty Dollars (\$30) from Ian
  - c. Received Thank You letter from Youth Services of Tulsa – emailed copy to Membership
  - d. Mailers from H.O.P.E. about building fund and Youth Services of Tulsa’s monthly Newsletter
2. Coronation Ads Purchased:
  - a. Board approved in chat to spend Hundred Fifty Dollars (\$150) on an ad in San Francisco’s Coronation Program 12.18.23

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3. Oklahoma IDs still needed to complete application:
  - a. Three (3) members need to show proof of OK ID. Given 90 days from turning in application to comply.
4. Emailed to members: Meeting Reminder, January Events, and list of the new ICC Council from Facebook.
5. Saved posting of items purchased for Youth Services Tulsa from the Gospel Show to history files and secretary book.

## D. Treasurer (e) – Ian Williams

1. Bank Statements & Financial Report:
  - a. Copy of Statements sent to Board as of 12.31.23
  - b. See *attachment 2* for Treasures Financial Report as of 1.4.24
2. New Detailed Event Receipt:
  - a. We are currently out of the triplicate form used so a new version has been designed.
  - b. An addition was made to add line for when events are hundred-percent (100%) to charity and to print only duplicate versions not triplicate anymore.

Motion made by Jeff to approve Treasurer Report 2<sup>nd</sup> Ray Approved

## E. Member-at-Large (ne) – (Temporary) Alex Norris aka Brooke Lynn Starz & Dayna VanHauen aka Kitty Quinn Ray Stephens aka Big Pup RazerWulf on a 3 month leave of absences

1. It was noted that Ray Stephens three (3) months leave of absence will end February 2024.  
(Danya)
2. Discussed the issue of consent again; When hugging someone watch where you place your hands.  
(Alex)
3. Nothing to report

## F. Dean of the College / Dowager Monarchs XIV (ne)

Emperor XIV – Paul McClure aka Eric’Shun Tarclure

Empress XIV – Jeff Tarwater aka Morganna Pheeling

(Paul)

1. Still need requirements from some of the royal family.
2. Went over what was given and noted that quarters needed to be updated to reflex what we have been using all reign and that PNP’s are being updated as well.

## G. Monarchs XV (ne)

Emperor XV – Jim Scudder-Barfield aka Daddy Jim Scudder-Whorez and

Empress XV – Ray Wilkins aka Lottie Dah

(Ray)

1. Mentioned that now that we have done two (2) months of the bagging parties for the Homeless and Youth Services of Tulsa we need to create a monthly bagging party. Suggestion was to create a committee to oversee this.
2. Requested that Event Proposal Forms be turned in on time and completed.

(Jim)

1. Nothing to report

## H. ICP’s (ne)

Imperial Crown Prince – Triton Scudder Paige

Imperial Crown Princess – Kitty Scudder Quinn

1. Nothing to report

## IV. Committee Reports

### A. Coronation XV - Ball Coordinator – Vernon “Joey” Scudder-Barfield aka Keri Jo Scudder-Allan

1. Next meeting January 16<sup>th</sup> 7 pm at H.O.P.E. and on Zoom.

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2. Coronation Tickets:
  - a. Eighty dollars (\$80) for members only (Max of 2 with both persons needing to be members)  
Weekend Membership Ticket link will be posted on our private chat page.
  - b. Hospitality only Tickets are Twenty-Five (\$25)
  - c. Monarch Application Fee covers the full weekend
  - d. Weekend Ticket Package for Non-Members: Hundred Fifty Dollars (\$150)

3. Candidates:

1. Application packets will be available 1<sup>st</sup> Saturday of February and at February's Meeting
2. Twelve (12) members are eligible to run for a monarch position.

**B. Pride** - Alex Norris aka Brooke Lynn Starz

1. Request was made to add a co-chair to help; Jordan Murphy (aka Jekyll) stepped up.
2. Will bring ideas to February's meeting.

**C. PnP** – Alex Norris aka Brooke Lynn Starz and

Vernon "Joey" Scudder-Barfield aka Keri Jo Scudder-Allan

1. Will present updates to BOD for vote at end of meeting

**D. Media Team:**

(Joey)

1. Nothing to report

**E. Reign Secretary (ne)** – Kilby Duncan aka Ruby Jo Dawn Tarclure

1. Excused Absence – Nothing to report

**V. Old Business**

**A. Storage Unit:**

(Ian)

1. Upgraded to a 10 x 5 x 8 unit near the front of the complex for Twenty-Four Dollars (\$24) more.

**B. Sashes:**

(Joey)

1. Presented cost estimates of around \$60 per sash. Need 6 of them
2. Need to change them to read "Monarch Candidate" not Emperor & Empress Candidate
3. Look into asking Devon if she is willing to make them for us and at what cost.
4. Issue was tabled till next meeting

**C. Additional Member at Large:**

1. We are over 50 members and per the PNP's it's 1 Member at Large for every 50; Discussion heard.
2. Motion made by Ian to dispense with the thirty (30) day rule of making nominations and then voting, 2<sup>nd</sup> Scotty BOD approved
3. Motion made by Wendel to dispense with waiting and vote today for another Member at Large, 2<sup>nd</sup> Stephanie Alpet Members approved
4. Nominations & Voting:
  - a. Nominated: Jordan Murphy aka Jekyll, Alex Norris aka Brooke Lynn Starz, Alexis Cornell aka Jasper
  - b. Vote taken by show of hands, runoff needed between Jordan and Alex
  - c. Runoff vote will be taken by ballots during break before the membership part of meeting.

**VI. New Business**

**A. Coronation Ads:**

1. Hundred Twenty-Five Dollars (\$125) each for Minnesota and Ft Worth full-page color.
  - a. Motion made by Ray to purchase a Minnesota ad; 2<sup>nd</sup> Jim approved
  - b. Motion made by Ray to purchase a Ft Worth ad; 2<sup>nd</sup> Jim approved

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## B. Zeffy Links:

(Ian)

1. Discussion was heard about making a donation link using Zeffy for every event.
2. Link will be made only if requested by host(s) for an event.
3. All proclaimed events will have a donation link using Zeffy automatically made.

## C. Outreach Committee:

(Ray)

1. More discussion was heard on the topic.
2. Motion made by Ray that we form an Outreach Committee 2<sup>nd</sup> Jim approved

## D. James Murray Memorial Follies:

(Joey)

1. Discussion about moving date from first weekend of March to end of March and become a Board / Candidate hosted show.
2. Motion made by Ray to form an Outreach Committee; 2<sup>nd</sup> Jim approved

## E. Music Link:

(Alex)

1. Request was made that the deadline to turn music in be moved from Midnight the Wednesday prior to event to 8 pm.
2. First come first serve on song choices with preference reserved to Monarchs.
3. Try to limit changing song choices.
4. Turn music in no earlier than one (1) week prior to event.

## F. BOD & Royal Family Responsibilities:

(Ray)

1. Expected to be at all shows
2. Ok to be excused if representing ICAO at another local or out-of-state event
3. It was requested that all formal/state events be announced as early as possible.

## VII. Open Forum

- A. No Issues

A Ten (10) minute break was taken @2:55 pm

## Membership Meeting

### VIII. Called back to Order at 3:05 pm

1. Results from Member at Large vote announced; Alex Norris aka Brooke Lynn Starz – Winner
2. Need to Address at next PNP/Bylaws meeting: PNP's 11.3 / 11.4 and Bylaw 14.2

### IX. Court 101

- A. Nothing presented

### IX. Reign XV Updates

(Lottie)

- A. Read aloud another Thank You note received from Youth Services of Tulsa

- B. Coronation XVI Awards given out by Membership:

1. Motion was made by Ray to take nomination now and not wait till next month, 2<sup>nd</sup> by Jim approved
  - a. James Murray Community Spirit Award: Youth Services of Tulsa, King and Queen of Tulsa Pride Pageant
  - b. Pride Award: H.O.P.E., King and Queen of Tulsa Pride Pageant, Tulsa Eagle, District Hotel, Cruise-N Club

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- c. Member of the Year Award: Alex Norris (Brooke Lynn Starz), Johnny Napihaa (Aqua Regina Fontaine), Dayna VanHauen (Kitty Quinn Scudder Khrystian), Mike Murphy (Mr. Hyde), Elizabeth Morris (Tapioca Jo Scudder Tarclure), Lyndsay Murray (Lennox Sage Tarclure), Kilby Duncan (Ruby Jo Dawn Tarclure)  
(Top two (2) members shall be named as Court Members of the Year announced at Coronation)
- d. Entertainer of the Year: Nominated by Monarchs and voted on during Coronation Weekend

## C. Production Numbers:

1. Ft. Worth – 13 members said they are interested, country, cowboy theme asked to contact Ray privately for details.
2. Coronation XVI – Viking Theme number more details to come

## X. Events – Reigning Monarch(s)

(Lottie)

### A. Upcoming ICAO Events:

1. Park-n-Bark – January 13<sup>th</sup> @ County Line OKC
2. Jello Shots – January 19<sup>th</sup> @ Tulsa Eagle
3. FAFO Show – January 21<sup>st</sup> @ Cruise-N Club
4. Pajama Party – January 26<sup>th</sup> @ Tulsa Eagle
5. Fetish Ball – February 10<sup>th</sup> @ County Line OKC (Formal Event)
6. Jello Shots – February 16<sup>th</sup> @ Tulsa Eagle
7. Monarch's Ball – February 17<sup>th</sup> @ County Line OKC (Formal Event)
8. Country Birthday Show – February 18<sup>th</sup> @ Cruise-N Club
9. Turn-About – February 23<sup>rd</sup> @ Tulsa Eagle
10. Drag Exchange after February 4<sup>th</sup> Meeting
  - a. Eric'Shun and Morganna will be representing ICAO in Corpus Christi February 23<sup>rd</sup>

### B. Upcoming ICS Events:

1. Houston Coronation - January 11<sup>th</sup> -15<sup>th</sup>
2. Florida Coronation – January 19<sup>th</sup> – 21<sup>st</sup>
3. Minnesota Coronation – February 2<sup>nd</sup> – 4<sup>th</sup>
4. Ft Worth Coronation – February 15<sup>th</sup> – 18<sup>th</sup>
  - a. Turn coronation protocol in to Kilby
  - b. Ray will be in Minnesota and not at February's Meeting

### C. Non-ICAO/Community Events:

## XI. Open Forum

### A. T-Shirts:

1. Get with Lyn Kovacs as she is currently working on shirts
2. Ray is going to look into a 3<sup>rd</sup> party vendor and bring quotes to February Meeting.

A Five (5) minute break was taken @3:46 pm Returned at 3:51 pm

## XII. Bylaws / PNP Changes

### A. Bylaws

1. Changes were presented for BOD approval. See attachment 2
2. Motion made by Scotty to approve Bylaws with changes made, 2<sup>nd</sup> Jim BOD Approved
3. Copy with changes made will be sent out to membership to look over and approve at February's meeting.

### B. PNPs

1. Changes were presented for BOD approval. See attachment 2
2. Motion made by Ray to approve PNP's with changes made, 2<sup>nd</sup> Paul BOD Approved
3. Copy with changes made will be sent out to membership to look over and approve at February's meeting.

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## XII. Upcoming Meeting Dates

- A. **February Meeting Date** – February 4, 2024 @ 1:30 pm – Downtown Tulsa Library & Zoom
- B. **March Meeting Date** – March 3, 2024 @ 1:30 pm – Evolve Church OKC & Zoom

## XIII. Adjournment

- A. Motion made to Adjourned by Ian; 2<sup>nd</sup> Ray @ 4:21 pm.

### \*\*LEGEND\*\*

- (e) – executive board member
- (ne) – non-executive board member
- (nv) – non-voting

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BoD President Signature: Vernon “Joey” Scudder-Barfield

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Secretary Signature: Steven Dormont

Executive Session held after Meeting  
Minutes approve in emails by the Board – January 13, 2024

# THE IMPERIAL COURT OF ALL OKLAHOMA

ATTACHMENT 1



## The Imperial Court of All Oklahoma

### Treasury Report

ENDING 1/4/2024

Reign # 15



#### Account Balances

\$7,336.42	Checking Balance	AS OF 1/4	
\$2,574.41	Savings Balance	AS OF 1/4	
\$410.00	CORONATION FUND	AS OF 1/4	
\$ 400.00	CASH ON HAND		
\$10,720.83	TOTAL ALL FUNDS		

#### FUND Balances

General Fund:	\$4,743.32
Coronation Fund:	\$410.00
Travel Fund:	\$1,283.45
Clogger Bill Fund:	\$4,284.06
<b>TOTAL</b>	<b>\$10,720.83</b>

#### Financial Activity

Inbound	Outbound
Received: \$ 6,070.34	Expenses: \$ 6,490.89
Dues / Applications: \$75.00	Fees:
Interest Earned: \$7.91	Reimbursed:
Refunded:	Refunded:
	Disbursed: \$6,074.04

#### Disbursements

Date	Amount	Beneficiary
12/18/2023	\$ (5,100.00)	BIKES FOR KIDS **ADDED \$1500.00 FROM CLOGGER BILL AS APPROVED BY IMPERIAL COUNCIL/REIGN 15 MONARCHS**
12/28/2023	\$ (974.04)	TULSA YOUTH SERVICES (AMAZON/DOLLAR TREE)
	\$ (6,074.04)	

#### Notes

TRAVEL FUND DISBURSEMENTS:  
NONE FOR DECEMBER

EXPENSES:

QUICKBOOKS 12/8/2023	\$ (30.00)
UHAUL 12/8/2023	\$ (52.90)
FLORIDA AD 12/11/2023	\$ (125.00)
UHAUL 12/14/2023	\$ (8.95)
SAN FRAN AD 12/21/2023	\$ (150.00)
	\$ (366.85)

#### EVENT TOTALS

ALL THAT GLITTERS 12/8/2023	\$ 500.00
BIKES FOR KIDS 12/8/2023	\$ 3,600.00
WINTER GRAMMIES 12/9/2023	\$ 1,290.46
JELLO/EAGLE 12/15/2023	\$ 80.00
MAKING YULETIDE GAY 12/17/2023	\$ 422.38
RED RIBBON 12/24/2023	\$ 235.00
	\$ 6127.84

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## ATTACHMENT 2

### ***Bylaws changes that were approved by BOD:***

**Section 2.3.b. Official Seal:** The official seal of the Imperial Court of All Oklahoma, Inc. is not to be altered except by a  $\frac{3}{4}$  majority vote of the BOD. Usage of the official seal is limited to official court business by the ~~Emperor/Empress~~ **Reigning Monarch(s)** or corporation for promotional purposes. ~~No~~ Candidate's ~~must~~ **may** use the seal in campaigning for a court title. The BOD may permit utilization of the seal for advertising, promotions, or public relations.

**SECTION 5.1 – BOD GOVERNANCE:** The affairs and management of the ICAO shall be under the control of the BOD. The BOD will consist of a President, Vice President, Treasurer, Secretary, Dean(s) of College, Reigning Monarchs(s), and no more than three Member(s)-at-Large as inducted per 5.6.

**Section 5.4.g. Reigning Monarch(s):** As the elected Heads of State of the ICAO the **Reigning Monarch(s)** ~~known as Emperor and Empress~~ shall:

**Section 5.4.h. Dean(s) of the College of Monarchs:** The Dean(s) of the College is responsible for serving as the liaison between the BOD and the ~~E&E~~ **Imperial** Council/College of Monarchs and holds one (1) vote each. The duties of the Dean(s) are to be performed as outlined in the Policies and Procedures

**Section 5.5.j Board Voting Protocol:** **All Board voting will be a 2/3 vote rounded up to the next whole number.**

**SECTION 9.3 – FEES AND DUES:** The annual dues payable to the ICAO by individual members shall be ~~twenty-five~~ **forty** (40) dollars.

### ***PNP changes that were approved by BOD:***

## **3. Board of Directors and Officers**

### **Non-Executive Board**

3.2. The Non-Executive BOD of the ICAO shall consist of the following members: Dean(s) of the College, Member(s)-at-Large, Reigning Monarch(s), and Imperial Crown Prince/Princess.

A. Duties of the Dean(s) of the College of Monarchs/Imperial Council shall be:

1. To ~~oversee and help~~ **advise and assist** the incoming elected Monarchs and the College/**Imperial Council** in leadership, event planning, and execution of events.
2. Create a required report quarterly by the BOD to the Reigning Monarchs and ICP's listing the requirements which have been fulfilled and those which still need to be met.
3. Counsel with Reigning and past Monarchs on issues and help find solutions.
4. Help in the execution of disciplinary actions taken towards Reigning and past Monarchs.
5. To be part of the Planning Committee for the Annual Coronation Ball.
6. (See Section 7.1 – Dean of the College)
7. Holds one (1) vote (each).

B. Duties of the Elected Member at Large shall be:

1. Be a liaison between the BOD, Membership and Monarch(s).
2. Help resolve issues or disagreements before they become a BOD discipline issue.
3. To help keep order at all regular Court meetings.
4. To distribute, collect and count ballots at regular and special Court meetings.
5. Elected to serve a one (1) year term.
6. There shall be one Member at Large per 50 Court members. ~~Elected on cycle with Vice President and Treasurer.~~
7. Holds one (1) vote.



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## 4. Membership

- 4.3. Members must submit a completed Application Form including Code of Conduct Form accompanied by membership fee to be signed by a member of the **Executive** Board of Directors (BOD). ~~Membership fees are twenty five dollars (\$25) annually, and to be decreased by five dollars (\$5) each quarter.~~
- A. Membership fees are forty dollars (\$40) annually and decrease by five dollars (\$5) each quarter. The quarters are May – July, August – October, November – January, and February – April.
    - 1. Members may pay dues in installments over 90 days, but must be paid in full before receiving line titles or voting rights (will be backdated to date of joining.)
  - B. All memberships reset in May with a new application and dues. Members paying for the next reign are required to pay the full dollar amount of dues expected in May of the new reign.
  - C. All members must provide proof of residency in the form of a state issued Oklahoma ID or voter registration card.
    - 1. Members without a valid Oklahoma ID or voter registration card may join the ICAO and be invested to the current reign, but have a 90-day grace period to obtain an Oklahoma ID. Upon obtaining an Oklahoma ID, a member will retroactively gain credit towards voting rights from the date of joining per the member in good standing rules. If an OK ID has not been obtained, membership and any titles are forfeited.

## 5. Monarchs, Regalia, Pomp and Circumstance

### Titles

- 5.11. The ICAO formally recognizes three (3) line designations as follows:
- A. The Male Line – Those individuals who represent as male.
  - B. The Female Line – Those individuals who represent as female.
  - C. The X Line – Those individuals who represent as gender-neutral or non-conforming.
  - D. Formal Line Titles that may be used for members of the ICAO are listed in Appendix D. These titles may not be granted to non-ICAO members unless they are designated as “Honorary.”

### Proclamations

- 5.12. The Reigning Monarch(s) shall have exclusive power to issue Proclamations.
- A. A Reigning Monarch may issue no more than 3 Proclamations per reign.
  - B. Proclamations may be made together or separate by the Reigning Monarchs but count as one each with regard to limits.
  - C. All Proclamations must be in written form and presented to and approved by the BOD by a majority vote, before being publicly read.
  - D. Proclamations must be signed by the issuing Reigning Monarch(s).
  - E. Proclamations become effective upon their reading.
  - F. Proclamations will not alter the Articles of Incorporation, or the Rules of Operation set forth in the Federal Bylaws. ~~(Remainder to new line below. This was missed in the previous edit.)~~
  - G. ~~(NEW LINE)~~ No Proclamation will alter a prior Proclamation unless the change is agreed to in writing by the issuing Monarch who issued the First Proclamation, and there is a two-thirds (2/3) vote of the **Executive** BOD. In the case the issuing Monarch is deceased then the vote must be taken by the BOD.
  - H. No Proclamation shall require another monarch or member of the ICAO to host or be responsible for an event annually. The issuing Monarch is responsible for hosting any decreed events.
    - 1. Upon the discontinued membership or death of the issuing Monarch, any member of the ICAO may choose to continue said event at will, but it is never to be required.
    - 2. The BOD, Reigning Monarchs and Imperial Council may vote to make said event perpetual in honor of a deceased issuing Monarch and amend the original Proclamation stating the honorarium.
  - I. Award Proclamations are the fiscal responsibility of the issuing monarch unless an award is decreed a perpetual award approved by the BOD that the ICAO will issue annually.

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- J. Should any Proclamation fall out of use for a period of three (3) consecutive years, the BOD and Imperial Council shall consider the Proclamation forfeit and reserves the right to retire said Proclamation at the beginning of the next reign.
- K. The BOD shall approve by majority vote all Proclamations made by the Reigning Monarch.
- L. The BOD shall approve a Proclamation in the event of Regents, that they be raised to full title upon completion of the reign according to the PNP's.
- M. The BOD may vote to rescind a prior Proclamation if deemed necessary.
- N. See formal list of all Proclamations in Appendix F.

### ADD Reign 13 & 14 Proclamations to Appendix F

#### Crowns

- 5.15. The Emperor/ Empress State Crown will be passed from Reign to Reign.
  - A. No Reigning or Past Emperor may have a crown exceeding a height of 6 inches excluding the Emperor Emeritus.
  - B. No Reigning or Past Empress may have a crown exceeding a height of 10 inches excluding the Empress Emeritus.
  - C. A Reigning or Past EmprEX may have a crown not to exceed 10 inches.
  - D. No Reigning Monarchs may wear a crown of yellow gold unless they have successfully completed a reign within the ICAO or another Court. The only exception is on the night of crowning and in the official photography to follow. This is to only be an exception so long as the current State crowns of yellow gold are being used.
- 5.16. The State Crowns of the Imperial Crown Prince/Princess/PriX will be passed from Reign to Reign.
  - A. The crowning of the Imperial Crown Prince/Princess/PriX will take place at Investitures unless otherwise approved by the BOD.
  - B. ICP crowns shall not exceed a height of 4 inches.
  - C. ICP's may not wear crowns beyond the reign they served as ICP unless they have received the lifetime title of "ICP for Life."
  - D. ICPs with the lifetime title "ICP for Life" may wear a crown of yellow gold. This crown must be gifted by the bestowing monarch or personally purchased. The ICAO is in no way responsible for these crowns.
- 5.18. A Reigning Monarch may bestow a crown to the Prince/Princess/PriX Royale at their own expense. Said crowns must be smaller than those of the station above not exceeding a height of 3 inches.
  - A. These crowns may only be worn during the reign bestowed except in the case of a Lifetime title.
  - B. PRs may not wear crowns beyond the reign they served as PR unless they have received the lifetime title of "CPR or PR for Life."
  - C. PRs with the lifetime title "~~CPR or~~ PR for Life" may wear a crown of yellow gold. This crown must be gifted by the bestowing monarch or personally purchased. ~~The ICAO is in no way responsible for these crowns.~~

## 6. Authority and Responsibilities of the Royal Family

- 6.1. A Monarch's reign shall begin at the moment of crowning, however a Monarch's term on the BOD does not begin until after the Annual Close Out Meeting for the previous reign.
- 6.2. The Royal Family shall consist of the Reigning Monarch, Imperial Crown Prince/Princess/PriX, and the Prince/Princess/PriX Royale.
- 6.3. The Reigning Monarch(s) and Royal Family will adhere to and follow the Bylaws and PNP's of the ICAO
- 6.4. The Reigning Monarch(s), Imperial Crown Prince/Princess/PriX, will each attend all meetings and in-state functions of the ICAO and the BOD, unless otherwise excused by a Board member.

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## Reigning Monarch(s)

6.5. The Duties of the Elected Reigning Monarch(s) shall be:

- A. The Reigning Monarch(s) shall have sole authority to bestow and revoke all titles on Court members in and out-of-state, apart from the ICP's. All bestowed titles must meet the guidelines set forth by the PNPs.
  1. Reigning Monarch(s) shall have the sole authority to bestow honorary memberships on persons in and out-of-state. Granting such membership does not convey any privilege or status of regular Court memberships.
  2. ~~Lifetime titles may be given by the Reigning Monarch(s) by Proclamation. All Proclamations must be approved by the BOD before being read. (See Section 5.11 — Proclamations.)~~
- H. The Reigning Monarch(s) shall select a **Ball Coordinator, with BOD approval, and** gather the Coronation Committee no later than seven (7) months prior to the annual Coronation Ball.
  1. The ~~Reigning Monarch(s) will~~ **Ball Coordinator**, with the assistance of the Coronation Committee, College of Monarchs/**Imperial Council** and ~~Ball Coordinator~~ **Reigning Monarchs, shall** plan, coordinate, and present the annual Coronation. ~~including but not limited to: In Town Show, Out of Town Show/Bus Tour, and Victory Brunch at the end of their Reign. This includes securing a venue for the Victory Show for the incoming Monarchs.~~
  2. Arrangements and projected expenses will be submitted by the ~~Reigning Monarch(s) and~~ Coronation Committee for the annual Coronation to the BOD and the Court six (6) months prior to the event. Expenditures made over and above the approved budget without prior approval will be reimbursed to the Treasurer by the Reigning Monarch(s) or disciplinary action will be taken.
- I. A maximum of six (6) tickets to the Coronation Ceremony will be given at the discretion of **each** Reigning Monarch, but only after BOD approval. This will be included in the Coronation Budget.

## Imperial Crown Prince/Princess/PriX

6.6. The Duties of the Imperial Crown Prince/Princess/**PriX** shall be:

- A. The Reigning Imperial Crown Prince/Princess/**PriX** will produce annually minimum of two (2) functions individually, and the annual ICP Ball jointly, of positive monetary value to the ICAO as defined for Reigning Monarch(s) in 6.4.B.1.
- B. The Reigning Imperial Crown Prince/Princess/**PriX** will attend at least three (3) out-of-state functions as defined for Reigning Monarchs in section 6.4.C.
- C. Obligations of the Reigning Imperial Crown Prince/Princess/**PriX** must be met by the time the Screening Committee meets or approved by the BOD if obligations have not been met by that date.
- D. The Imperial Crown Prince/Princess/**PriX** will be named and crowned the night of Investitures unless prior approval is given by the BOD.
- E. The Imperial Crown Prince/Princess/**PriX** will attend and participate in all events planned by members of the Royal Family unless otherwise excused by a Monarch.
- F. The Imperial Crown Prince/Princess/**PriX** must meet all requirements by January 31<sup>st</sup>, unless granted extension or leniency by the BOD. Failure to do so could result in disciplinary action or forfeiture of the right to walk with title at the Annual Coronation Ball.

## Prince/Princess/**PriX** Royale

6.7. The Duties of the Prince/Princess/**PriX** Royale shall be:

- A. The Prince/Princess/**PriX** Royale must also produce annually at least one (1) fundraiser each and one (1) jointly, of positive monetary value to the ICAO as defined for Reigning Monarch(s) in 6.4.B.1.
- B. The Prince/Princess/**PriX** Royale must travel to at least one (1) out-of-state function as defined for Reigning Monarchs in section 6.4.C.
- C. The Prince/Princess/**PriX** Royale will attend and participate in all events planned by members of the Royal Family unless otherwise excused by a Monarch.

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- D. The Prince/Princess/~~PriX~~ Royale must meet all requirements by January 31<sup>st</sup>, unless granted extension or leniency by the Reigning Monarch(s). Failure to do so could result in disciplinary action or forfeiture of the right to walk with title at the Annual Coronation Ball.

## 7. College of Monarchs & Imperial Council

- 7.5. An “Anniversary Walk” will be granted to College members as follows: ~~An anniversary walk~~ Every five (5) years from the date of their crowning(s) ~~as time allows to keep the Coronation Ball within a reasonable time frame.~~

Add Imperial Council between 7.6 & 7.7

### Dean of the College

- 7.11. The Heads of the College/Imperial Council shall be the Dean(s) of the College of Monarchs.
- A. The Dean(s) of the College shall be a yearly term held by the current Dowager Monarch(s).
  - B. ~~A Dean’s term on the BOD does not begin until after the Annual Close Out Meeting for the previous reign.~~

## 9. Events, Coronation, Adornment & Investiture

### Coronation

9.2.

- A. After BOD approval, the Reigning Monarch(s) with the help of the College of Monarchs, Coronation Committee and Ball Coordinator, will plan/coordinate and present the Coronation events:
  - 3. The Out-of-Town Show - Out of State Court Current Reigning Monarchs first, then Monarch Candidates. ~~And the Past Monarchs as time allows.~~

## 10. Monarch Aspiration Rules & Regulations

### Application and Qualifications

10.3 Applicants must meet all requirements as of January 31:

- D. Applicants must have attended and participated in 75% of all ICAO events during the current reign from Investiture through January 31. Only two excused absences are allowed to be used in determination of eligibility.
  - 1. Events/functions deemed as social events are not factored into monarch eligibility.
  - 2. Events that occur the day before, on the day of, or the day after a federally observed holiday are not factored into monarch eligibility.
  - 3. Events on the weekend before or after Thanksgiving, Christmas Eve, Christmas Day, New Year’s Eve, and New Year’s Day shall not count in eligibility requirements.
  - 4. In the case of events occurring on the same weekend or on consecutive days, the entire weekend/span of days counts as one. Thus, for monarch eligibility, attendance is only required at one of the events that weekend/span of days.
- I. A Reigning Monarch may not run to succeed themselves.

### Pre-Campaigning and/or Termination of a Candidate

- 10.8. Those considering running for monarch may seek advice or counsel from a reigning monarch or members of the College of Monarchs/Imperial Council. This shall not be considered pre-campaigning.

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## Screening Committee

- 10.12. All Applicants meeting requirements of office being sought will appear for an interview before the Screening Committee.
- H. In the event that applicants do not pass the interview and are not accepted as candidates the Screening Committee minutes shall reflect on the decision.
- ~~1. If no candidates are accepted for the position of Monarch, the BOD will be contacted and the option of selecting Regents will be discussed.~~
- I. In the event there are no candidates for the position of Monarch or should a 50% plus one (1) NO Vote for a single candidate for office occur then **the procedure for Regency shall be followed.**

## Regency

- ~~10.13. In the event there are no candidates for the position of Monarch or should a 50% plus one (1) NO votes for a single candidate for office occur then:-~~
- 10.14. **The BOD & Imperial Council shall nominate Regency candidates on the day of Candidate Screening.**
- A. All past Monarchs in good standing **still** residing in the State of Oklahoma will be considered for the Regent position. ~~and appointed by a two-thirds (2/3) vote of the BOD.~~
- B. **A 2/3 vote of the BOD and Imperial Council shall elect Regent Monarch(s) on the date of Candidate Screening via secret ballot.**
1. **Regents will await in sequester with Monarch Candidates and will be announced at the Coronation Ball if a regent is needed.**
- C. Should there be no approved past monarch, then the Regent position may be offered to a current Reigning Monarch with a two-thirds (2/3) vote of the BOD **and Imperial Council.**
- D. Regent positions will consist of at least one ~~(1) Emperor or Empress, or both.~~ **but no more than two regent monarchs.**
- E. If accepted, the Regent would be known as the Regent position number and receive full Monarch status at the end of the completed Reign as set forth herein.
- F. If no acceptable Regent can be found, then the position will remain vacant **with the Imperial Council and/or BOD serving as “Protectors of the Realm” and dividing the duties of a reigning monarch.**
1. **“Protectors of the Realm” are not to wear crowns unless they have completed a term as a monarch.**
2. **ICPs & PRs titles, including those with lifetime titles, shall not be included/announced as “Protectors of the Realm.”**

## Campaigning Time - Fundraisers and Failure to Comply

- 10.15. Candidates shall have a minimum of four (4) weeks in which to Campaign throughout the State of Oklahoma.
- ~~D. No persons may run to succeed themselves in office except BOD members. However, in the event a candidate receives a majority NO vote during the election, the BOD will have an emergency meeting to place a Regent, who may be the Current Reigning Monarch.~~

## Voting Procedures

- 10.16. The Voting day(s) and time(s) will be established by the BOD.
- A. In all fairness to the whole Oklahoma LBGT community voting will be held in multiple **neutral, non-bar** locations to allow all members of the community to vote. ~~Voting will take place in bar and non-bar locations.~~
- B. Voting shall be open to ALL residents of the State of Oklahoma eighteen (18) years of age and older. An Oklahoma State ID and proof of residency will be required and must be shown to the Voting Registrar.
- C. Voters will be required to sign a Voter Register – with their last name only and date of birth.
- D. Voting shall be done secretly in a **monitored Court voting area. booth.**

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- I. Ballots will have the names of each candidate for each office, and a YES or NO space - voters will be instructed to only vote for one (1) Emperor, one (1) Empress, and **one (1) EmpreX** candidate by circling or checking the word YES or NO.
- J. There will be NO absentee ballots. ~~—period—~~

## Determination of Winner(s)

- 10.17. The Winner(s) shall be determined in the following manner:
  - A. **There shall never be more than two winners elected.**
  - B. If there is more than one (1) candidate: ~~the Winner MUST win by at least one (1) 'YES' vote.~~
    - 1. **The winner(s) of each of the three recognized lines (male, female, X) MUST win by at least one (1) 'YES' vote.**
    - 2. **The total number of votes of the winner of each line shall be compared and the top two winners will be named as the elected monarchs.**
  - C. If there is only one (1) candidate for the office, the total number of 'YES' votes must be 50% plus one (1) vote.
  - D. **Should an elected winner ever decline election an absolute monarch will be named, or a regent placed.**
  - E. A recount of tabulated votes may be requested upon reasonable doubt. The individual requesting the recount shall pay all expenses incurred in said recount. Said request shall be in writing and presented to the President (if unavailable, the Vice President of the BOD) within three (3) days after the function. ~~The-Grand Chancellor, A CPA, Notary Public or Lawyer~~ and a member of the BOD will recount.

## 11. Court Authority – Financial

- 11.2. **The fiscal period of the ICAO runs from Investiture – Coronation Weekend (typically May – April.)**
  - A. **Exceptions to this are any fundraising events held during Coronation Weekend designated to serve the next reign (i.e., the Monarchs Travel Fund) or designated as part of the new reign prior to Investiture. Those funds shall be applied to the next fiscal period.**
- 11.15. **Dedicated Funds for the I.C.A.O, shall include but not limited to the following funds set herein these PNP's according to any additional section pertaining to them:**
  - A. **Charity Fund**
    - 1. **The primary fund used by the ICAO for fundraising and disbursement to charity.**
  - B. **Clogger Bill Francisco Legacy Endowment Fund**
    - 1. **This fund is to be used for the benefit of a youth- based charity. See Section 12.**
  - C. **Coronation Fund**
    - 1. **Annually, \$500 - \$1000, at the recommendation of the Treasurer and 2/3 approval of the BOD, from each reign shall be added to the current Coronation Fund as seed money for the next year's Coronation. a. When the Coronation Fund reaches \$15000, the contributions by each reign will discontinue so long as the Coronation Fund remains at \$15000.**
    - 2. **The Coronation Fund is to be maintained at \$15000 as a self-replenishing fund from the proceeds of each Coronation.**
  - D. **General Fund (operating expenses)**
    - 1. **This fund is to handle the day-to-day operations and upkeep of the ICAO.**
  - E. **Monarchs Travel Fund**
    - 1. **This fund shall be used for any expenses incurred by a Reigning Monarch while travelling in or out-of-realm with regard to lodging, event tickets, airfare, gas, and/or meals. a. Reigning Monarchs have no lodging per diems but are expected to be fiscally responsible with regard to lodging within fair market value when a host hotel is not available. Any expenditure in excess of fair market value shall be reimbursed by the Reigning Monarch.**
    - 2. **A Reigning Monarch is to submit all receipts to the Treasurer. Any receipts not accounted for become the responsibility of the Reigning Monarch and they are required to reimburse the travel fund.**

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3. Reigning Monarchs may never use travel funds for the benefit of others with regards to food or personal expenses. The sharing of lodging or milage/fuel expenses is permissible.
4. Any unused travel funds of a Monarch by the end of the annual Coronation Weekend for their reign shall be converted to the Charity Fund for divestiture to the community.

### 12. Legacy Endowment Fund

- 12.1. The ICAO's Scholarship Fund that has been named after Bill Francisco (The 'Clogger' Bill Francisco Youth Scholarship Fund) will from now on be known as the as The 'Clogger' Bill Francisco Legacy Endowment Fund.
  - A. Awards ~~will shall~~ be given ~~for different areas of growth~~ to a 501(c)(3) community ~~youth~~ organization(s) ~~in Oklahoma—centered on furthering the education in the Arts / Sciences and Community Growth of benefiting the youth of Oklahoma. youth ages 4–25 years of age.~~
  - B. Per Proclamations, 100% of all proceeds raised at the annual Monarch Ball (~~formerly the Empress's Black and White Ball~~) and the annual ICP Ball, go towards The 'Clogger' Bill Francisco Legacy Endowment Fund.
  - C. Award amounts will depend on the amount raised each reign.
  - D. ~~A Selection Committee will be formed by the College of Monarchs to approve a list of possible recipients at the beginning of each reign and then approve the amounts to award at the close of each reign.~~ The Dean(s) of the College shall confer with the Reigning Monarchs for nominees prior to Divestiture each year. Once nominees are presented, the College of Monarchs will be consulted for input. The Dean(s) shall then petition for a vote of the BOD and Imperial Council for approval. 1. If a need is found in the community, the Reigning Monarchs may petition the Dean for a vote at any point during their reign.
  - E. Each reign may grant a maximum of \$2500 per reign.
    1. The BOD and Imperial Council may vote to allow more based on extenuating circumstances.
  - F. The ~~process for the~~ Award Presentation(s) will be ~~determined by the Selection Committee~~ disbursed when needed but shall always be announced as part of the annual Divestiture ceremony each reign ~~with approval by the BOD~~ and allowing Bill Francisco to be present as long as he is able.

### 14. Leave of Absence & Vacancies

- 14.1. In the event a Reigning Monarch ~~or BOD member~~ vacate their office voluntarily, providing all their obligations (i.e. travel and fundraisers) are fulfilled, their title/~~position~~ shall remain in effect for a period not to exceed ~~three (3) months~~. This vacancy shall be considered a leave of absence with the understanding that the vacating individual shall return ~~for the annual Coronation and step down of their Reign to office~~. The request for a leave of absence must be approved by the BOD and two thirds (2/3) vote of the Membership. Leave of absence may be work, health, or personal related.

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## Appendix D – Official Line Titles

### A. Hierarchal Order with Titles:

1. Emperor/Empress/**EmpreX**
2. Imperial Crown Prince/Princess/**PriX**
3. Prince/Princess/**PriX Royale**
4. Grand Duke/Duchess/**DupriX**
5. Duke/Duchess/**DupriX**
6. Marquis/Marquessa/**MarqueX**
7. Baron/Baroness/**BaronX**
8. Count/Countess/**CountX**
9. Knight/Dame/**Ser**
10. Lord/Lady/**Laird** of the Realm

~~B. Any title may be altered to conform with the gender expression of an individual.~~

### C. Acknowledgement/Salutations:

<b>Male/Female/X Line Titles</b>	<b>Acknowledgement</b>	<b>Salutation</b>
Emperor / Empress / <b>EmpreX</b>	His / Her / Their Most Royal, Sovereign and Imperial Majesty	Your Majesty
Imperial Crown	His / Her / Their	Your Royal Highness
Prince / Princess / <b>PriX</b>	Royal Highness	
Prince / Princess / <b>PriX Royale</b>	His / Her / Their Highness	Your Highness
Grand Duke / Duchess / <b>DupriX</b>	His / Her / Their Grace	Your Grace
Duke / Duchess / <b>DupriX</b>	Duke / Duchess / Dupris	My Lord / My Lady / My Laird
Baron / Baroness / <b>BaronX</b>	Baron / Baroness / BaronX	My Lord / My Lady / My Laird
Count / Countess / <b>CountX</b>	Count / Countess / CountX	My Lord / My Lady / My Laird
Knight / Dame / <b>Ser</b>	Sir / Dame / Ser	Sir / My Lady / My Laird
Lord/Lady/ <b>Laird</b> of the Realm	Lord/Lady/Laird	Sir / My Lady / My Laird

## Appendix F – Formal Proclamations

### Reign XIII

April 2, 2022 – “Member of the Month Award”

April 2, 2022 – “Membership Appreciation Breakfast”

### Reign XIV

April 1, 2023 – “ICAO Candidate Announcements”

April 1, 2023 – “Fetish Ball”