



Reign XVII Combined Meeting

11/09/2025

EXECUTIVE SESSION/CLOSED BOD MEETING

1. EXECUTIVE/CLOSED BOD SESSION(S)

- a. None

BOARD SESSION

1. CALL TO ORDER

- a. Quorum
- b. ZOOM

2. APPROVAL OF THE MINUTES

- a. Previous Month's Minutes vote by membership.

3. BOARD REPORTS

- a. President
- b. Vice President
- c. Secretary
- d. Treasurer

i. Vote to accept report by BOD

- e. Member-at-Large

- f. Deans of the College

- g. Reign XVII Monarch(s)

- h. Reign XVII ICPs

4. COMMITTEE & OTHER REPORTS

- a. Master of Ceremonies/Ball Chair

i. Coronation Committee Meeting 12/21 @ 1:30pm on ZOOM

- b. Minister of Protocol

i. Houston – 12/20 @ 8pm

ii. Florida – 01/02 @ 8pm

- c. Court Steward/Historian

- d. Web & Media Team

- e. PnP Committee

i. PNP Updates

- f. Outreach Committee

i. No Dec HOPE Night.

- g. PRIDE Committee

5. BOARD REPORT QUESTIONS

6. OLD BUSINESS

- a. Nov Follow-Ups

i. What is the status of the quarterly Imperial Council Meeting?

ii. Have all dates for events and meetings been updated on Calendar with show names and times?

iii. Holly Ball Updates: Food budget approval or is potluck happening?

iv. Was sword given to Adrian to add another coat of lacquer?

v. Did DBBB shirts get mailed?

vi. Was it discussed with DBBB shirt vendor to do shirts next reign?

vii. Food Drive/Toy Drive? It is getting close to the wire. What is the plan?

viii. Bikes for Kids – Did Ray reach out to the Radio Station?

ix. Dayna and Jarrod – Warm clothing drive? It didn't start at USO show. What happened or is there an update?

7. NEW BUSINESS

- a.

8. BOARD/MEMBERSHIP INPUT QUESTIONS

MEMBERSHIP SESSION

1. REIGN XVII MONarchs

- a. General Announcements

i. Event Promotion

ii. Event Participation

- b. Updates

- c. Projects

2. EVENTS & FUNCTIONS

- a. Upcoming ICAO Events/Functions

i. 12/12 – All That Glitters @ Tulsa Eagle

ii. 12/13 – PR Ball @ Ledo Lounge

iii. 12/20 – Holly Ball @ HOPE

iv. 01/02 – Jell-O Shots OKC

v. 01/10 – ICAO Oklahoma Turn-About @ Ledo Lounge

vi. 01/23 – 80s Show @ Tuls aEagle

vii. 01/24 – Slim Daddy's Last Ride @ White Crow

- b. Upcoming ICS Events/Coronations

i. 01/17 – Houston

ii. 01/24 – Florida

- c. Non-ICAO/Community

3. OPEN FORUM

4. UPCOMING ICAO MEETING DATES

- a. Coronation Comm 12/21 @ 130pm on ZOOM

- b. JAN Meeting – 01/11 @ 1:30pm

i. Tulsa – HOPE

5. ADJOURNMENT

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MEETING MINUTES 12/07/2025

BOARD OF DIRECTORS/MEMBERSHIP MEETING – COMBINED

LEGEND

- (e) – executive board member
- (ne) – non-executive board member
- (nv) – non-voting

Board Meeting

I. CALL TO ORDER –

- A. Quorum – Y
 - 1. All board members were present/Zoom.
 - 2. Good Standing / Can Vote – 8
 - a. Required to Conduct Business – 6 (2/3's Majority)
- B. Agenda
 - 1. Provided by the President
- C. Announcements
 - 1. This meeting is being streamed on ZOOM. Please refrain from crosstalk and please speak loudly and clearly. The meeting is being recorded.
 - 2. ICAO Members in attendance are asked not to interrupt the meeting with questions until the end of the BoD meeting when the floor is opened or if they are asked a question.

II. EXECUTIVE SESSION

- A. Not held/needed this month.

III. MEMBERSHIP APPROVAL OF MINUTES

- A. Approval of Minutes
 - 1. November Minutes
 - a. Motion by Jarrod / Second by Steven / motion passes

IV. REPORTS

- A. President (e) – Joey Scudder-Barfield aka Empress 12, Keri Jo Scudder-Allan
 - 1. Will be covered in other parts of the meeting.
- B. Vice President (e) – Dayna VanHauen aka Empress 16, Kitty Quinn Khrystian
 - 1. Given by Mike
 - 2. Nothing to report.
- C. Secretary (e) – Xandria Aplet aka The Dragon
 - 1. Nothing to report.
- D. Treasurer (e) – Ian Williams
 - 1. Report posted online
 - a. Not a lot of activity. The Reign total is \$11,260.11.
 - b. Need to do the quilt drawing.
 - c. Bikes for Kids raised \$75.
 - d. DBBB shipped out first round. Made \$399
 - e. Gift card raffle \$410
 - f. Monarch travel for Florida and Houston set.

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- g. USO show went to the clogger bill.
- 2. Vote to accept Treasurer's Report
 - a. Motion by Haze / Second by Xandria / Motion passes
- E. Member-at-Large – Jordan Murphy aka ICP, Jekyll VahnHellsing
 - 1. Nothing to report.
- F. Dean of the College (ne) – Josh Radford aka Emperor 16, Triton Scudder-Paige
 - 1. Not present
- G. Reigning Monarch(s) XVI (ne) Mike Murphy and Lashay DiMarco
 - 1. Last month had Fetish ball, USO show, Glamazonia, Voices in My Head.
 - 2. DBBB shirts have done very well. Second order pending
 - 3. Attended the Other Options Aids benefit and the Diversity community sale yesterday.
 - 4. Jello shots this weekend
- H. ICP XVI – Jordan Murphy and Haze Aplet
 - 1. Holly Ball – (Old Business)
 - 2. Present at Other Options Red Dress event (11/30) and Diversity Community sales (12/06)
 - 3. Jello Shots – Xan will deposit the funds made tomorrow. Total if \$191 raised. Not all shots were sold.
 - 4. Wig donation from diversity and sanitizer. Paperwork was filled out. Give it to the secretary. Treat it like a gift in kind. Write a thank-you note for the gift.

V. Announcements

- A. N/A

VI. Standing Committees

- A. Coronation
 - 1. Did not have a meeting on Nov 31rst. PNP meeting took precedence.
 - 2. Next meeting is by zoom. Coronation: 12/ 28 @ 1:30 pm
- B. Minister of Protocol
 - 1. Houston: Due 12/20 8 pm
 - 2. Florida: 1/02 8 pm
- C. Court Stewards
 - 1. Historian – nothing to report.
 - 2. Steward: Giving the sword to Adrian on Friday to add another coat of lacquer
- D. Web & Social Media
 - 1. Updated the site and made some adjustments on the College of Monarchs page. New posters are up. Posters for Jan have been submitted. Waiting for monarch approval.
- E. PNP
 - 1. Presenting updates for vote in January
 - 2. Posting updates on the ICAO page today and tomorrow for board and membership to review over the next 30 days
- F. Outreach Committee
 - 1. Hope - As of right now there is nothing to report for outreach.
 - 2. No Hope night: OKLA has received condoms and lube to hand out. Can we bring some for the PR Ball this weekend.
 - 3. OKLA – wants to participate for the next HOPE event.
 - 4. Target check received
- G. PRIDE
 - 1. Inactive till next year

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VII. Discussion for Reports

1. Ian – Need someone to count money for the PR Ball. Ray offered to help
2. Someone from Denver won the blanket drawing for “Squarin’ Up.”

VIII. OLD BUSINESS

A. November Follow-ups:

1. What is the status of the quarterly Imperial Council Meeting?
 - a. Deans not present, no update.
2. Have all dates for events and meetings been updated on the calendar with show names and times?
 - a. Ray: did put the eagle dates for the 1rst Q of next year. Gave us the Friday of the 27th for candidate announcements. 28th of Feb is Eagles' 28th anniversary. Should go after the crow show, we attend the anniversary. Has been added to the calendar. Follies are on the 27th at the Eagle and candidate announcement on 28 at the Crow.
3. Holly Ball Updates: Is the food budget approved, or is it a potluck?
 - a. 12/20 @ Hope: 4-7 pm
 - b. Will have games and present a rotation game (\$20 max)
 - c. Optional Holiday sweaters, finger food, and drinks
 - d. Need approval of pricing: Asking for \$250
 - Suggested to do a potluck
 - Bolt has decor from last year if needed.
 - Make a Google doc on what can be brought for the potluck. People can sign up.
4. Was the sword given to Adrian to add another Lacquer coat?
 - a. Will be on Friday @ All that Glitters.
5. Did DBBB shirts get mailed?
 - a. yes
6. Was it discussed with DBBB shirt vendors to do shirts next reign?
 - a. Not yet. Discussion pending. Tabled for next meeting
7. Food Drive/Toy Drive? It's getting close to the wire. What is our plan?
 - a. Started a coat drive for Tulsa Youth Services and sisu. Collected at shows
 - b. Bars were already doing that; we can just contribute to those.
8. Bikes for Kids: Did Ray reach out to the radio station?
 - a. The station is not involved. They are Just a receptacle. Handled by the same person and there are some concerns with how it is being held this year.
 - b. Decided not to participate in Bikes for Kids. Flier to be removed from the website. Need to talk to Scrappy about the \$75 to see what he wants done with that.
9. Dayna and Jarrod: Warm clothing Drive? It didn't start at the USO show. What happened, or is there an update?
 - a. Clothing drive is currently in traction with Mike and Lashay

IX. NEW BUSINESS

A. A/A

X. TABLED OLD & NEW BUSINESS/TOPICS FOR THE NEXT MEETING

- A. Has Scrappy been contacted about the \$75 donated for Bikes for Kids?
- B. Has the sword been given to Adrian for the lacquer?

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XI. OPEN FORUM/DISCUSSION

A.

Membership Meeting

I. CALL TO ORDER-

A. Quorum – Y

1. Membership total – Forty-seven (34)
2. Thirty (30) members were present.
3. Good Standing / Can Vote – Twenty-one (21)
 - a. Required to Conduct Business – 6 (1/4 of voting membership)

B. Greetings

1. The president turned it over to Reigning Monarchs

II. REIGN XVII MONARCHS

A. General Announcements

1. Event Promotion
2. Event Participation

B. Updates

1. Cynthia Doll, special guest performer for the PR Ball. Will be DJing for Doghouse outreach that weekend.
2. Invites for the ball to be sent today. Lashay is reaching out to Empresses, and Mike is reaching out to out-of-state courts. See if Jarrod can help as well.
3. Turnabout: can we see if members from Texas can travel in for the event?
4. Status on Adrian and Scrappy to dress in Drag. Goal is 1200. Need 500 already. Need 700 more. Push for it more at the show. Push that at Glitters and PR ball. Maybe a dollar dash or 20\$ match

C. Projects

III. EVENT UPDATES

A. New Event Proposals

- 1.

B. Upcoming ICAO

1. 12/12 – All that Glitters @ Tulsa Eagle
2. 12/13 – PR Ball @ Ledo Lounge
3. 12/20 – Holly Ball @ HOPE
4. 1/02 – OKC Jello Shots
5. 1/03 – Tulsa Jello shots?
6. 1/10 – Turn about @ Ledo Lounge
7. 1/23 – 80s show @ Tulsa Eagle
8. 1/24 – Slim Daddy's Last Ride @ White Crow

C. Upcoming ICS

1. 1/17 – Houston
2. 1/24 – Florida

D. Upcoming non-ICAO/Community Events

1. 12/19 7 pm Candle Lighting @ Diversity center in OKC
 - a. Hosted by the Sisters of the Sacred Heartland
2. Mike Judging for GPRSA chili cook out at County Line

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3. Falala ball at eq center in Tulsa – Pending details from Joey

IV. TABLED OLD & NEW BUSINESS/TOPICS FOR THE NEXT MEETING

- A. Turnabout: Any traction on inviting members from Texas to attend?
- B. Idea to create an advertising budget for printing fliers.

XII. OPEN FORUM/DISCUSSION

- A. Maybe start printing posters for physical sharing for our events. Suggested to create an annual budget specifically for advertising.
 1. This would include printing for posters as well as coronation table fliers for our of state events.

XIII. Upcoming Meeting Dates

1. Coronation Comm: 12/21 @ 1:30 pm on ZOOM
2. Jan Metting: 1/11 @ 1:30 pm
 - a. Tulsa: HOPE

XIV. ADJOURNMENT

- A. Motion to adjourn by Haze/ Second by Lashay/ Meeting adjourned.
 1. Next meeting – 1/11 @ 1:30pm ZOOM



The Imperial Court of All Oklahoma

Treasury Report



AS OF 12/6/2025
REIGN 17

Account Balances

\$11,319.50	Checking Balance			
\$400.00	CASH ON HAND			
\$6,406.96	Savings Balance			
\$ 150.00	PENDING ZEFFY			
\$18,276.46	TOTAL ALL FUNDS			

FUND Balances

Charity Fund	\$9,494.80
Operations Fund	\$106.94
Coronation Fund:	\$1,498.13
Travel Fund:	\$369.63
CASH ON HAND	\$400.00
Clogger Bill Fund:	\$6,406.96
TOTAL	\$18,276.46

Financial Activity

Inbound		Outbound	
Received:	\$ 2,238.00	Expenses:	\$ (924.36)
Dues / Applications:	\$ -	C18 Fees:	\$ -
Interest Earned:		Reimbursed:	\$ -
Refunded:	\$ -	TRAVEL FUND:	\$ (1,495.26)
		Disbursed:	\$ -

CHARITY FUND:

JELLO 11/7/2025	\$ 197.00
JELLO 11/8/2025	\$ 142.00
FETISH BALL 11/8/2025	\$ 910.70
A TO Z MEDIA 11/17/2025	\$ (277.00)
USPS 11/18/2025	\$ (84.00)
VOICES IN MY HEAD 11/26/2025	\$ 257.00

TOTAL FOR R17 ALL SHOWS/EVENTS: \$11260.80

ONGOING FUNDRAISERS (TOTALS AS OF 12/6)

QUILT: \$420 **Need to do drawing for this**

THORA: \$31

BIKES: \$75

BE BETTER SHIRTS: Total \$399.00 (minus costs and postage)

KF TONY BDAY: \$150 (total \$410.00)

CORONATION 18

AMAZON DECOR 12/6/2025	\$ (122.10)
BALANCE	\$1498.13

REIGN 17

TRAVEL FUND: START:\$ 1864.89

FLORIDA AIRFARE 11/9/2025	\$ (573.94)
FLORIDA TICKETS 11/9/2025	\$ (288.98)
FLORIDA TICKETS 11/9/2025	\$ (52.12)
HOUSTON TICKETS 11/9/2025	\$ (310.00)
HOUSTON HOTEL	\$ (270.22) (Not paid yet)
TOTAL TRAVEL FUND NOVEMBER	\$ (1495.26)
TRAVEL FUND BALANCE	\$ 369.63

CLOGGER BILL

CLOGGER BILL BALANCE	\$ 6065.96
USO	\$ 341.00
CLOGGER BILL DEC BAL:	\$6406.96

R 17 OPERATIONS:

FETISH BALL 11/8/2025	\$ 390.30
OFFICE DEPOT 11/10/2025	\$ (7.07)
QUICKBOOKS 11/10/2025	\$ (38.00)
IONOS 11/12/2025	\$ (2.50)
HOUSTON AD 11/13/2025	\$ (150.00)
FLORIDA AD 11/13/2025	\$ (154.79)
UHAUL 11/14/2025	\$ (88.90)

Updates Discussion 1:

Current BYLAW

9.2.a - Membership Denial – Membership may be denied to an applicant if just cause or complaint is brought forward by a member in good standing. A denial must be approved by a 2/3 vote of the BOD following review of the cause or complaint.

Proposed - to clarify and allow membership to have a say in a decline of membership.

9.2.a Declination of Membership – An applicant's membership may be declined if a substantiated complaint or just cause is brought forward by a member in good standing. The Board of Directors will review the matter to determine its validity. If the complaint is deemed valid, the issue will be presented to the full membership for a vote at the next scheduled membership meeting. A two-third (2/3) majority of voting members present are required to approve the declination.

9.2.b Sexual Misconduct/Assault - Any person with known or proven charges of sexual misconduct or assault is automatically barred from membership.

- This clause applies only when allegations are supported by credible and verifiable written documentation (for example, official charges, indictments, judgments, court records, or comparable authoritative records). Conjecture, rumor, anonymous claims, or oral reports alone are insufficient to trigger this clause.
- If a current member is credibly charged with any of the offenses described above, that individual's membership shall be suspended the charges are dismissed, resolved in their favor, or otherwise formally cleared. If they are charged and prosecuted, their membership will be immediately terminated.
- The ICAO will not conduct routine background checks on members; however, if credible, documented information regarding such charges is provided to the organization, this clause will apply.

9.2.c Financial Misconduct & Leadership Roles – Any person with known or proven charges of fraud, embezzlement, misappropriation of funds, or other financial misconduct may be admitted as a member of the ICAO but is ineligible to serve as a member of the Board of Directors, as Reigning Monarch, or as a member of the Royal Family until the charges are fully resolved and the person is formally absolved.

- This clause applies only when allegations are supported by credible and verifiable written documentation (for example, official charges, indictments, judgments, court records, or comparable authoritative records). Conjecture,

rumor, anonymous claims, or oral reports alone are insufficient to trigger this clause

- If a current member of the Board of Directors, the Reigning Monarch, or the Royal Family is credibly charged with any of the offenses described above, that individual shall be immediately placed on suspension until the charges are dismissed, resolved in their favor, or otherwise formally cleared. The Board shall follow its standard procedures for filling or temporarily delegating duties for the vacated position in accordance with the bylaws.
- Second Chance Clause - The ICAO BOD will evaluate those with charges of 10+ years ago to determine if the applicant is eligible for membership on a case-by-case basis.
- The ICAO will not conduct routine background checks on members; however, if credible, documented information regarding such charges is provided to the organization, this clause will apply.

If a current member of the Board of Directors, the Reigning Monarch, or the Royal Family is credibly charged with any of the offenses described above, that individual's position shall be immediately vacated and remain vacant until the charges are dismissed, resolved in their favor, or otherwise formally cleared. The Board shall follow its standard procedures for filling or temporarily delegating duties for the vacated position in accordance with the bylaws.

Updates Discussion 2:

Bylaw/PNP Updates and Clarifications on meetings:

Current

Bylaw 5.5 – Concerns BOD meetings (not an issue towards meeting dates)

Bylaw 10.1 – Concerns meeting location designation ((not an issue towards meeting dates)

PNP 8.1 - Meetings of the BOD/General Membership shall be on the 1st Saturday of each month, or as changed by a vote of the BOD. Members will be notified by email, telephone, or in writing two (2) weeks in advance. Notice may also be made at the preceding meeting

PNP APPENDIX G

All policies related to two (2) meeting times (one (1) for the Board and one (1) for General Membership), will be ignored until such time that the ICAO is large enough to require two (2) meetings. The ICAO Monthly Meeting will now be a combined Board / General

Membership Meeting that is open to the public. All Board Executive Sessions will continue as stated in the PNPs

Proposed

Strike Appendix G

Strike PNPs 8.1 – 8.3.

Article X – Meetings

Change to – Article X – Meetings of the BOD and Membership

10.1 - Board of Directors Meetings

The Board of Directors (BOD) shall convene a minimum of ten (10) times per calendar year at a time and location agreed upon by the Board.

- Special meetings may be called at the request of the President or any Officer of the Board.
- Advance (24-hour) notice of each meeting shall be provided to all BOD members in accordance with established notification procedures
- A spontaneous/emergency meeting of the BOD shall be considered valid and legally held, without formal notice, if all Directors are present in person or by virtual means.
- Any member of the ICAO may request a private meeting with the Executive Board or the Full BOD via the Member-at-Large, the President, or Reigning Monarch(s). These individuals are responsible for scheduling the meeting as soon as possible if said meeting cannot wait until the next scheduled monthly meeting.

10.2 - General Membership Meetings

The general membership meeting shall be held once per month, with the specific date and location determined by the Board of Directors and Reigning Monarchs.

The meeting will be presided over by the reigning monarchs, unless otherwise directed.

Members will be notified of the meeting date at least two (2) weeks in advance via email, telephone, written notice, or announcement at the preceding meeting.

Meetings must be scheduled no less than three (3) weeks apart.

10.3 Combined Meetings

The Board and General Membership may opt, as needed during any calendar year, to hold a single combined Board and General Membership meeting.

The President, with the reigning monarchs, shall preside over this meeting to address business and membership matters.

Any monthly meetings may be conducted as combined meetings.

10.4 Annual Close-Out Meeting

The annual close-out meeting shall be held no later than two weeks after the annual coronation. This shall be a combined meeting of the Board of Directors and the Membership following the rule for Combined meetings in 10.3.

10.5 Quarterly Review Meetings

A quarterly review meeting will be held after the end of the first, second and third quarter (Aug, Nov, Feb) the Reigning Monarchs and Royal Family shall meet with the BOD and the Imperial Council to review the previous quarter. The minutes from this meeting will be included in next month's formal meeting minutes.

- This meeting shall be an open forum to discuss the current reign's progress, fundraising goals, areas for improvement and what can be done collectively to assist in the current Reign's success.
- This meeting shall not be utilized to discipline or chastise anyone for perceived failures.

10.7 College/Imperial Council Meetings

The Deans of the College must organize 1 meeting every quarter, but no less than once every 6 months, for the College/Council to discuss matters related to tradition, reign review and guidance for the Reigning Monarchs and Royal Family begin. The minutes from this meeting will be included in next month's formal meeting minutes as presented by the Dean.

- The first meeting shall be held before the first membership meeting in May. This shall be the responsibility of the outgoing Dean(s) in conjunction with the new Dean(s).

10.8 ICP Selection Meeting

The newly elected Reigning Monarch may announce the Imperial Crown Prince/Princess/Prex and bestow ICP Medallions at Victory Brunch, or they may wait to announce and crown them at Investitures. Should they choose to announce the ICPs at Bruch, a meeting will be held by the BOD in the morning after the Annual Coronation Ball prior to the Victory Brunch to discuss and vote on the proposed ICPs. The BOD may choose to interview said individuals to ensure they are prepared and cognizant of the roles of the ICP.

- Should the Monarchs choose to wait to announce the ICPs until Investiture, this

meeting can occur as a closed meeting prior to Investiture.

10.9 Closed Meetings

The Executive BOD and BOD may opt to have closed door meetings that are not open to the public. These meetings are restricted to matters of disciplinary action or when sensitive topics must be discussed. All minutes of these meetings must go into the official minutes. Any disciplinary action will be announced in the minutes with redacted details of charges. However, matters of sensitive topics may be redacted to avoid disclosure of personal information or sensitive information to protect the identity of people involved.

10.10 Meetings shall be structured in accordance with the PNPS.

10.11 BOD executive sessions will continue to be held in accordance with the PNPs.

10.12 All meetings must be communicated to the BOD, Imperial Council, College of Monarchs, Membership, and Oklahoma community at least two weeks prior to the meeting.

10.13 In the event of a conflict of a meeting date, the meeting will be determined by the BOD at a previous meeting, two weeks before the meeting or in cases of extenuating circumstances, no later than 48 hours in advance.

Updates Discussion 3:

PNP Update to Requirements of the Reigning Monarch(s)

Current

6.5.B. The Reigning Monarch(s) will do at least four (4) functions individually and a minimum of two (2) functions jointly of positive monetary value to the ICAO.

1. An event of positive monetary value may consist of but is not limited to: Entertainment, Sales, and Auctions - with an income minimum of one hundred dollars (\$100) with extenuating circumstances to be taken into consideration by the BOD. The cost of any expenditure must be deducted from the final total raised.

2. Joint Events – Any event that is held jointly between two (2) or more persons will increase by one hundred dollars (\$100) per additional person. Ex. A joint event with two (2) people is \$200, Three (3) people is \$300, etc.

3. Any budget for an event and any new venues or new charities must be approved by the BOD.

4. A Reigning Absolute Monarch will do a minimum of six (6) functions of positive monetary value to the ICAO.

Proposed

Strike 4 function requirements.

6.5.B. The Reigning Monarch(s) will be responsible for the scheduling of dates and venues to prevent overlap/scheduling conflicts.

6.5.B.1. The Reigning Monarch(s) shall, if they choose, appoint a venue liaison to handle all communication with venues on booking dates and events in their stead.

~~6.5.B.2 The Reigning Monarch(s) will ensure that all grandfathered Proclamation Events occur according to the Proclamation requirements.~~

6.5.B.3. The Reigning Monarch(s) will ensure that all dates scheduled with venues are utilized by delegating them to members requesting to host an event. Any dates not utilized by the membership become the responsibility of the Reigning Monarch(s) and the Royal Family (ICOs & PRs) to fulfill alongside their event requirements.

6.5.C.4 Reigning Monarchs are expected to attend to their own communities needs before scheduling travel requirements.

6.5.B.4 The Reigning Monarchs and Royal Family will be responsible for membership recruiting and membership drive in conjunction with the Member-at-Large.

NEW NUMBER - 6.5.C. The Reigning Monarch(s) will host a minimum of three (3) functions jointly (individually if Absolute), one being the annual Monarchs Ball, of positive monetary value to the ICAO.

1. An event of positive monetary value may consist of but is not limited to: Entertainment, Sales, and Auctions - with an income minimum of one hundred dollars (\$100) with extenuating circumstances to be taken into consideration by the BOD. The cost of any expenditure must be deducted from the final total raised.

2. Joint Events – Any event that is held jointly between two (2) or more persons will increase by one hundred dollars (\$100) per additional person. Ex. A joint event with two (2) people is \$200, Three (3) people is \$300, etc.

3. Any budget for an event and any new venues or new charities must be approved by the BOD.

Current

6.6 The Duties of the Imperial Crown Prince/Princess/Prex shall be:

- A. The Reigning Imperial Crown Prince/Princess/Prex will produce annually a minimum of two (2) functions individually, and the annual ICP Ball jointly, of positive monetary value to the ICAO as defined for Reigning Monarch(s) in 6.5.B.1.

Proposed

6.6 The Duties of the Imperial Crown Prince/Princess/Prex shall be:

- A. The Reigning Imperial Crown Prince/Princess/Prex will produce annually a minimum of two (2) functions jointly, one being the annual ICP Ball, of positive monetary value to the ICAO as defined for Reigning Monarch(s) in 6.5.B.1.
- A. The ICPs are encouraged to host other events if requested by the Reigning Monarchs to fulfill venue scheduling and fundraising needs provided the Reigning Monarchs are unavailable to fulfill this themselves.
 - 6.6.A.1 Monarchs should be able to state to the BOD why they are unable to fulfill this venue scheduling and who will fulfill it.
- B. Members who are elevated to ICP after Investiture will have the joint responsibility, travel requirements and previous events they have hosted evaluated by the Reigning Monarchs, BoD, and the Imperial Council.

Current

6.7 The Duties of the Prince/Princess/Prex Royale shall be:

- A. The Prince/Princess/Prex Royale must also produce at least one (1) fundraiser each and one (1) jointly, of positive monetary value to the ICAO as defined for Reigning Monarch(s) in 6.5.B.1.

Proposed

6.7 The Duties of the Prince/Princess/Prex Royale shall be:

- A. The Prince/Princess/Prex Royale will produce at least one (1) fundraiser jointly of positive monetary value to the ICAO as defined for Reigning Monarch(s) in 6.5.B.1.
- B. The PRs are encouraged to host other events if requested by the Reigning Monarchs to fulfill venue scheduling and fundraising needs provided the Reigning Monarchs are unavailable to fulfill this themselves.
 - 6.7.B.1 Monarchs should be able to state to the BOD why they are unable to fulfill this venue scheduling and who will fulfill it.
- C. Members who are elevated to PR after Investiture will have the joint

responsibility evaluated by the Reigning Monarchs, BoD, and the Imperial Council.

Current

9.1. Fundraising Events and Activities of the ICAO must adhere to the following submission process:

A. Member(s) (host) must submit a signed and completed event form to the BOD at least 4 weeks prior to the event.

1. All event/activity booking dates are considered first come, first serve. A date may not be “held” for someone months in advance without a completed event form.

9.1.D. Once approved, the host must have all advertising submitted and approved by the Reigning Monarch at least two (2) weeks prior to the event

Proposed

9.1. Fundraising Events and Activities of the ICAO must adhere to the following submission process:

A. Member(s) (host) must submit a signed and completed event form with advertising information (poster, flyers, etc.) to the Reigning Monarch(s) at least four (4) weeks prior to the event.

~~9.1.D. Once approved, the host must have all advertising submitted and approved by the Reigning Monarch at least two (2) weeks prior to the event~~

9.1.A.1 A physical or digital copy of the event form must be given to the BOD secretary and the BOD Treasurer at least two (2) weeks prior to the event. To this end, it is acceptable for the Reigning Monarch(s) to request 3 copies of any event form from the event host at submission.

9.1.A. In the interest of accountability and fairness, Reigning Monarchs are responsible for submitting their own events to the BOD Secretary and Treasurer according to the above requirements.

NEW NUMBERING 9.1.H Due to the nature of the ICAOs fundraising, sometimes an event date may become available at the last minute (outside of the four-week submission timeline.) In these cases, the requirements of this event regarding promotion materials and

forms will be expedited to allow for as much advance notice as possible. This is an exception to the rule, not the standard.

9.1.H.1 Consistent lack of adherence to the rules in 9.1 shall be brought to the attention of the Reigning Monarchs by the BOD and/or Imperial Council.

Current

6.5.H. The Reigning Monarch(s) shall nominate a Minister of Ceremonies (per 3.8.D), with BOD approval, and gather the Coronation Committee no later than seven (7) months prior to the annual Coronation Ball.

1. The Ball Coordinator, with the assistance of the Coronation Committee, College of Monarchs/Imperial Council, and Reigning Monarchs, shall plan, coordinate, and present the annual Coronation.

2. Arrangements and projected expenses will be submitted by the Coronation Committee for the annual Coronation to the BOD and the Court six (6) months prior to the event. Expenditures made over and above the approved budget without prior approval will be reimbursed to the Treasurer by the Reigning Monarch(s) or disciplinary action will be taken.

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I. A maximum of six (6) tickets to the Coronation Ceremony will be given at the discretion of each Reigning Monarch, but only after BOD approval. This will be included in the Coronation Budget.

&

9.2. The date of the annual Coronation will be the 1st Saturday of April each year unless circumstances require a change of date at the discretion of the BOD. The following shall be Coronation events which may include but not be limited to: Hospitality (5 segments), In-Town Show, Vendors, Out-of-Town Show, Coronation, Victory Brunch, Victory Shot Party, and Victory Show.

9.3. After BOD approval, the Reigning Monarch(s) with the help of the College of Monarchs, Coronation Committee, and Ball Coordinator, will plan/coordinate and present the Coronation events:

9.3.A – 9.9.D – As in Current PNPs – Discusses events of Coronation in detail

Proposed

9.2. The date of the annual Coronation will be the 1st Saturday of April each year unless circumstances require a change of date at the discretion of the BOD. ~~The following shall be Coronation events which may include but not be limited to: Hospitality (5 segments), In-Town Show, Vendors, Out-of-Town Show, Coronation, Victory Brunch, Victory Shot Party, and Victory Show.~~

6.5.H – Move to Section 9 and renumber

NEW 9.3 The Reigning Monarch(s) shall nominate a Minister of Ceremonies (per 3.8.D), with BOD approval.

9.4 The Master of Ceremonies (MOC)/Ball Chair shall gather the Coronation Committee no later than seven (7) months prior to the annual Coronation Ball.

1. Arrangements and projected expenses will be submitted by the Coronation Committee for the annual Coronation to the BOD and the Court six (6) months prior to the event. Expenditures made over and above the approved budget without prior approval will be reimbursed to the Treasurer by the Reigning Monarch(s) or disciplinary action will be taken.

2. The Ball Coordinator, with the assistance of the Coronation Committee, BOD, Imperial Council, shall plan, coordinate, and present the Annual Coronation with input from the Reigning Monarchs regarding preferences, theme and décor.

2.a The scripting and flow of the Coronation Ball Weekend will continue the same each year to preserve continuity and tradition. Alterations may be considered provided they do not increase the time allotted for coronation.

3. While it is not a hard rule, it is preferred that the Coronation Ceremony, from dinner to Adornment/Crowning of the new monarch(s), should not exceed 6 hours in length.

9.I. Each reigning monarch shall have a maximum of three (3) tickets to the Annual Coronation Ball to be distributed at their discretion. This will be included in the Coronation Budget.

NEW NUMBERING 9.4. Coronation Weekend Events (See Appendix G for details):

9.4.A Mandatory Events

1. Thursday – Reception (In-Town Show / Roast of Their Majesties / Meet & Greet)
1. Friday - The Out-of-Town Show
2. Saturday – Trans Talk

3. Saturday - The Coronation Ball
4. Saturday – New Monarchs Reception (immediately after the Coronation Ball)
5. Sunday - Victory Brunch
6. Sunday - Victory Show/Shot Party
7. Hospitality Segments
8. Monarch of the Mother Road Fundraiser

9.4.B Optional Events – These events are at the discretion of the Coronation Committee and Preferences of the Reigning Monarchs.

1. Sober Nobles
2. Monarch’s Tea (Monarchs are responsible for finding/appointing a host to fund and produce it. Ball Chair will work it into the Weekend schedule)

9.3.A – 9.9.D – Move to New Appendix G

The Annual Coronation Ball shall follow the following guide:

Events

- A. Mandatory Events – The events are required for every Coronation Weekend.
 1. Hospitality Segments
 2. Friday - The Out-of-Town Show
 3. Saturday - The Coronation Ball
 4. Saturday – New Monarchs Reception (immediately after the Coronation Ball)
 5. Sunday - Victory Brunch
 6. Sunday - Victory Show/Shot Party
- B. Optional Events – These events are at the discretion of the Coronation Committee and the preferences of the Reigning Monarchs.
 1. Thursday - In-Town Show / Roast of Their Majesties / Meet & Greet
 2. Trans Talk
 3. Sober Nobles
 4. Monarch’s Tea

Coronation Flow and Details of Events

- A. Hospitality – usually run by the Dowager Monarch(s)
 1. Friday - day and late night.
 2. Saturday – light continental breakfast, lunch, and late at night.
 - a. A brunch option may be provided in lieu of breakfast and lunch.
- B. OPTIONAL - The Meet and Greet/Roast/or the In-Town-Show – Usually hosted by the Reign ICP(s)

- a. In-state performers who helped during the Reign and ICAO Members.
- b. Tips may be kept by performers
- c. Roasts are Limited to a Maximum of seven (7) minutes of mic-time per roast.

C. The Out-of-Town Show

- 1. Performance Order; ICAO Reigning Monarchs, ICAO Monarch Candidates, Out-of-State Reigning, and Line of Succession, Then remaining performers in your preferential order.
- 2. This may be altered as necessary by the Coronation Committee.

D. Coronation Ceremony evening.

E. Monarch's Reception

- 1. Hosted by the King Fathers, Queen Mothers, and/or Imperial Council following the end of the coronation Ball.
- 2. The new Monarchs are toasted to their new reign and officially sign the Oaths of Office and change from State Crowns to personal crowns.
- 3. Reigning Monarchs, Imperial Council, and guests as invited are to attend.
- 4. Following this, the newly crowned monarchs are presented in Hospitality by the Dean(s) of the College or a BOD Member.

F. Victory Brunch - Sunday morning.

G. Shot Party/Victory Show - A suitable venue for the Shot Party and Victory Show will be secured, historically the Tulsa Eagle if in Tulsa.

H. ~~The Coronation Committee is required to present a Coronation Budget broken down per event, to the BOD by August 15th or six (6) months prior to Coronation each year.~~

I. ~~The Coronation ceremony shall follow the same pre-set script from year to year and may only be changed by the approval of the BOD.~~

J. The order of the ceremonies and activities of Coronation shall be, but is not limited to as follows:

- 1. Welcome to all by the President.
- 2. Introduction of Emcees.
- 3. Presentation of Flags (Colors)
- 4. National Anthems of 1st - Mexico, 2nd - Canada, 3rd - United States
- 5. Invocation
- 6. Introduction of Empress Nicole the Great - if in attendance
- 7. ~~Introduction of the BOD, College of Monarchs, King Father and Queen Mother, King Grandfather and Queen Grandmother~~
- 8. Introduction of Reigning Monarch

K. During each Coronation Ceremony evening, the Reigning Monarch(s) and BOD will present the following awards included in the Coronation Budget.

- 1. Awards given on Coronation evening or at Victory Brunch:

- a. The Court Member(s) of the Year Award – (Per Proclamation) Chosen by the Membership of the ICAO from Members in Good Standing. Votes are tallied 2 months prior to Coronation by the current monarch(s) and kept secret until the annual Coronation Ball. The top two (2) members with the most nominations shall be named as Court Members of the Year.
- b. The Lifetime Achievement Award is to be chosen by the Reigning Monarch(s) for a person/organization whose dedication and persistent positive efforts within the Court merit recognition.
- c. ~~The Founder's Award – chosen by the Founder and presented to a person/organization that has the vision, leadership, commitment, and education – needed to remain strong in the diverse surrounding community and world we live in.~~
- d. The President's Award - given by the President to be chosen at his/her discretion to a member, individual, organization, or business that has most supported the goals and mission of the ICAO.
- e. The Emperor's Right-Hand Award – chosen by the Reigning Emperor to recognize an individual for their outstanding support to the emperor and for all their efforts throughout the year to the ICAO.
- f. The Empress Shoulder Award - chosen by the Reigning Empress and presented to anyone in or out of the ICAO that the Empress feels has helped her personally fulfill her duties and her Reign.
- g. Royal Leather Guard - A member of the Leather Community chosen by the Monarch(s) that has been helpful to the Court during the Reign.
- h. The Crown Jewel Awards – Presented to individual members of the ICAO based upon fundraising dollars raised in the current reign.
 - Sapphire – up to five hundred (\$500) dollars raised.
 - Emerald – up to one thousand (\$1000) dollars raised.
 - Black Diamond - up to two thousand (\$2000) dollars raised.
 - White Diamond – over two thousand and one (\$2001) dollars raised.
- i. The Spirit of the Thunderbird Award – Presented to up to two (2) new members of the current reign who have gone above and beyond the expectations of a new member during the current reign.
- j. The Dominique LaRue Luminary Award – Presented by the College of Monarchs in memory of Empress IV to one or two members who have demonstrated the core values of the ICAO during the current reign.

2. Awards given on Coronation evening or at Thursday Evening Event:
 - a. The 'James Murray' Community Spirit Award - presented by the Court to a member/organization for outstanding service to the LGBTQIA2S community during the reign.

- b. The Pride Award - presented to a member/organization for outstanding LGBTQIA2S PRIDE in leadership and community commitment through education and awareness.
- 3. Awards given on Coronation evening or at Victory Brunch:
 - a. Two (2) Reigning-to-Reigning Monarch(s) from Out-of-State - given to a Monarch who has been helpful during the Reign. Only these will be included in the Coronation budget. Additional awards are the responsibility of the awarding Monarch.
 - b. Four (4) Reigning to Past Monarch(s) from in or out of State - who have been helpful during the Reign. Only these will be included in the Coronation budget. Additional awards are the responsibility of the awarding Monarch.
 - c. The Ball Chairpersons Award - presented by the Coronation Ball Chairperson to an individual who has been most helpful and supportive to the Coronation.
 - d. Entertainer of the Year - This award is voted on *at a predetermined time during Coronation Weekend by the ICAO Membership* from a list of individuals nominated by the current Monarch(s) who have performed during the Reign. It is usually presented during Victory Brunch. *Votes will no longer be accepted once the Coronation Ball commences.*
 - e. Awards presented by Past Monarchs are NOT included in the Coronation budget unless specified by the Proclamation.

CROWNING CEREMONY/ADORNMENT

- 1.2. The Candidates will be brought to honor the Monarch(s) during their Final Walks, then be sequestered by the ~~Member at Large~~ *an appointed individual* to remain outside the Ballroom until the Sealed Ballot results have been seen and agreed on by BOD, College of Monarchs, and the Reigning Monarch(s).
 - A. Regency candidate(s) may be sequestered at this time, should they be needed.
- 1.3. By Proclamation of Absolute Emperor II - Adrian - In keeping with the Regal and Imperial nature of Coronation and the ICAO tradition set by the first Reign - All members of the ICAO on stage for the Crowning: including Newly Elected Monarchs, BOD members, and Stepping Down Monarchs shall be dressed in White, trimmed with the colors of the ICAO (Emerald Green, Black, White, Gold).
- 1.4. Presentation of the Crown Jewels: Carried by the BOD and College:
 - 1. The Crown of Philip the 1st.
 - 2. The Ceremonial State Crowns of the Monarchs
 - 3. The Royal Medallions.
 - 4. The Royal Orb

5. The Royal Scepters
6. The Royal Sword
7. The Dagger of the Empress

- 1.5. After the BOD, Reigning Monarch(s), and College are present on the stage, The Stepping Down Monarch(s) will be formally inducted into the College of Monarchs.
 - A. There will not be any form of recrowning.
- 1.6. The President will invite the Reigning Monarchs of the ICS, Heirs Apparent and the Titular Head(s) of the ICS to join those gathered on stage.
- 1.7. The call will be made for the vote tabulator to present the sealed results to the President of the BOD. The President will then open and present them to the Reigning Monarch(s) and Dean(s) of the College. After viewing the results, the Reigning Monarch(s) are released to retrieve the newly elected Monarch(s). Then the Dean(s) of the College will show the results to the gathered-on stage.
 - A. (In the case of a tie - refer to Voting Procedures 10.22).
- 1.8. Once the results have been read and accepted, the call will be made to bring in the newly elected Monarchs.
- 1.9. The Crowning of the newly elected Reigning Monarch shall be:
 - A. The newly elected will be asked to kneel facing the community they serve.
 - B. The Oaths of Office will be read by the Dean of the College or the President of the BOD.
 - C. The Crown of Philip the 1st will be held over each Monarch's head while the Oath is read, and the newly elected Monarch(s) will answer their Oath of Office:
 1. The Oath of Office for the EMPEROR/EMPERESS/EMPREX shall be:
 - In keeping with the tradition set forth by the ICS - all titles are considered camp in nature and hold no real power, only that of raising money to help your community and the people of this great state of Oklahoma.
 - Do you (name) accept the position of Emperor/Empress/Emprex? (answer)
 - Will you swear to uphold the Bylaws and Policies and Procedures of The Imperial Court of All Oklahoma? (answer)
 - Will you reign and not rule with an open heart and open mind? (answer)
 - I (We - one's crowning) do hereby dub you (sword) - (left shoulder) From the Heart - (right shoulder) Thru the Court - (head) To the Community - May you Reign with an Open Heart and Mind.
 2. The New Monarch(s) will sign the Reign Oath of Office in the Monarch Reception after Coronation.
 3. After accepting the Oath, the State Crowns will be placed on the head(s) of the New Monarch(s) or crowns per section 5.13.
 4. Monarch(s) will be asked to rise and greet their Realm and Guests.
 - D. If the Newly crowned Monarchs choose to announce the new ICPS at brunch, refer to

section ???

Current

- 1.1. Investiture is a State Event. The newly elected Monarch(s) shall, with the help of the Dowagers, plan, coordinate, and present Investitures within six (6) weeks immediately following Coronation.

Proposed

- 1.1. Investiture is a State Event. The BOD and Imperial Council Shall plan, coordinate, and present Investitures within six (6) weeks immediately following Coronation.

Proposed

- 1) Memorials
 - a) Following the passing of any Monarch, active or inactive, the Master of Ceremonies will, in conjunction with the BOD and Imperial Council, organize a State Memorial no later than 2 months after any formal memorials or funerals by the family/friends of the deceased monarch.
 - State Memorials will be formal events
 - State Memorials will be scripted like any standard memorial/funeral service
 - Members of the ICAO will be provided with black armbands or black corsages to be worn until the State Memorial is held.
 - b) Following the passing of any current member, the Master of Ceremonies will consult with the Reigning Monarchs to organize a memorial event or show no later than 2 months after any formal memorials or funerals by the family/friends of the deceased monarch.
 - Member memorials are optional based upon the availability of venues and scheduling, but it is preferred to see that time is made for them.
 - There is no scripted format for these memorials
 - Members of the ICAO will be provided with black armbands or black corsages to be worn until the memorial is held.

NEW Appendix H?

REQUIRED, PROCLAMATED & TRADITIONALLY HELD EVENTS

The following events are required to be held every year. Required events MUST be planned for and held accordingly. Traditionally held events are not required but are traditionally held by the ICAO and should be honored as Tradition.

REQUIRED/PROCLAMATED EVENTS

1. Investiture – No later than 6 weeks after the Annual Coronation Ball
 - BOD & Imperial Council responsibility.
 - The Ceremony is a formal event.
2. Monarchs Ball (E&E Ball) – Held at any time during the Reign
 - Reigning Monarch responsibility with assistance from the Imperial Council if needed.
 - This is a formal event.
3. ICP Ball – Held at any time during the Reign
 - ICP(s) responsibility with assistance from the Imperial Council if needed.
 - This is a formal event.
4. PR Event – Held at any time during the Reign
 - PR(s) responsibility with assistance from the Imperial Council if needed.
 - This may or may not be a formal event as decided by the PRs.
5. The Annual Fetish Ball – Held at any time during the Reign
 - Imperial Council/BOD is responsible for ensuring it is held but it may be hosted by anyone.
 - Reigning Monarchs will ensure a venue/date are made available.
6. USO Show – Held as close to Veterans Day as possible.
 - Imperial Council is responsible for ensuring it is held but may be hosted by anyone (preferably a veteran but not required.)
 - Reigning Monarchs will ensure a venue/date are made available.
 - This event requires the presence of the Armed Forces flags (6 total), the US Flag, and the PRIDE flag to be presented by a Color Guard at the beginning of the show.
 - The US Anthems will be played followed by the individual anthems of the branches of service or medley of the anthems. The Space Force anthem is the same as the Air Force.
7. Holly Ball – Held during the winter holiday season (Nov - Jan.)
 - BOD Responsibility but may be outsourced to any member that would like to organize it with BOD oversight.
 - This is not a show. This event is a holiday themed party for the members of the ICAO to come together and celebrate the holidays.
 - It must be held at a non-bar venue that is accessible to all members.
8. The James Murray Memorial Follies Show – Held as close to March 2nd as possible on a Friday or Saturday.
 - BOD/Imperial Council responsibility. Imperial Council/BOD is responsible for trying to make sure event is held. Reigning Monarchs will ensure a venue/date are made available.
 - This event is a Memorial for all past Monarchs and members we have lost through the years.
 - Anyone lost during the current reign is highlighted at this event.
9. Candidate Announcements
 - BOD/Imperial Council responsibility. Imperial Council/BOD is responsible for trying to make sure event is held.

- Reigning Monarchs will ensure a venue/date are made available.
- This event is to be held on the last Friday or Saturday (preferably) to announce the Candidates for the Next Reign.
- Candidates are announced and should be prepared to perform and speak following being announced. It is preferable to announce the candidates at the beginning of the first or second set.

10. The Annual Dammit Rusty! Gospel Show

- Imperial Council is responsible for ensuring it is held but it may be hosted by anyone.
- Reigning Monarchs will ensure a venue/date are made available.
- This is not a faith-based event. Any performances are welcome if they are fun, uplifting, or have a positive message.

11. The Annual Coronation Ball

- See Appendix ??

TRADITIONAL EVENTS

1. Christmas In July – Held during the Month of July

- Imperial Council/BOD is responsible for trying to make sure event is held.
- Reigning Monarchs will ensure a venue/date are made available if requested.
- May be hosted by anyone.
- This event was started by Emperor Emeritus 1 & 5 and has been held annually since the founding of the ICAO.
- The event is to be held at the Tulsa Eagle as a 100% benefit for HOPE Testing.

2. Voices in my Head – Held the Wednesday evening before Thanksgiving

- Imperial Council/BOD is responsible for trying to make sure event is held.
- Reigning Monarchs will ensure a venue/date are made available if requested.
- May be hosted by anyone.
- The event is to be held at the Tulsa Eagle
- This event was started by Emperor Emeritus 1 & 5 and has been held annually since the founding of the ICAO as a place for the community to come the evening before Thanksgiving when some have nowhere to go.
- This is a karaoke style all live singing event. No drag style performances, no lip-sync.
- Donations will be accepted but are never expected.
- This event is not included in the 75% event requirement to aspire for monarch because it is the day before a holiday as outlined in the PNPs.

3. Turn-About – Held at any time during the reign, but usually in January.

- Reigning Monarch is responsible for trying to make sure event is held.
- May be hosted by anyone. However, sometimes this is done by the Dowager Monarchs or College/Imperial Council

Section 3 – Board of Directors and Officers

- 1.1. The Executive BOD of the ICAO shall consist of the following members in ranking order: President, Vice President, Secretary, and Treasurer.
 - A. President of the BOD - Duties shall be:
 1. Be the primary spokesperson for the Corporation.
 2. Presiding over all official meetings of the Corporation, namely the BOD Meeting
 3. Opens the General Membership Meeting and gives the floor to the reigning monarch(s)
 4. Be responsible for appointing the Chairperson for Standing Committees with BOD approval.
 5. Have general supervision, direction, and control over the business and affairs of the ICAO and its officers, agents, and members.
 6. Call for an election and vote to replace any BOD positions vacant or removed.
 7. Holds one vote.
 - B. Vice President of the BOD - Duties shall be:
 1. Be responsible for presiding over the official meeting in the absence of the President.
 2. Be responsible for public relations for the Corporation.
 3. Oversee seeking corporate sponsorship, providing guidance and strategic input to the committee on public relations, advertising, development, events, and activities, membership drives, and all other marketing-related activities in support of the ICAO.
 4. Holds one vote.
 - C. Secretary of the BOD - Duties shall be:
 1. To maintain in good, legible order - all minutes of the Court.
 2. To present all correspondence of the Court and execution of all internal and external communications of the court.
 3. To maintain an accurate record of members and provide said record to the BOD quarterly.
 4. To post or send notices of regular and special meetings to the membership of the Court in good standing or designate another person for this responsibility. [?](#)
 5. To maintain a mailing list of other affiliated clubs, organizations, and individuals in and out of State.
 6. To conduct a roll call or produce an attendance sign-in sheet at the start of each Court meeting.
 7. To perform other appropriate duties as assigned by BOD or stated herein by these PNPs.
 8. Holds one Vote.

D. Treasurer of the BOD - Duties shall be:

1. To maintain in good order all the financial reports of the Court.
2. To provide a financial report in a format prescribed by the BOD including actual bank statements.
3. To provide quarterly, a written financial statement to the BOD.
4. To be one (1) of the authorized signers of the Court checks.
5. To perform other appropriate duties as assigned by the BOD or Monarchs or stated herein by these PNPs.
6. Holds one vote.

Non-EXECUTIVE BOARD

1.2. The Non-Executive BOD of the ICAO shall consist of the following members: Dean(s) of the College, Member(s)-At-Large, Reigning Monarch(s), and Imperial Crown Prince/Princess/Prex.

A. Duties of the Dean(s) of the College of Monarchs/Imperial Council shall be:

1. To advise and assist the incoming elected Monarchs and the College/Imperial Council in leadership, event planning, and execution of events.
2. Create a required report quarterly by the BOD to the Reigning Monarchs and ICPs listing the requirements that have been fulfilled and those that still need to be met.
3. Counsel with Reigning and past Monarchs on issues and help find solutions.
4. Help in the execution of disciplinary actions taken towards Reigning and past Monarchs.
5. To be part of the Planning Committee for the Annual Coronation Ball.
6. (See Section 7.1 – Dean of the College)
7. Holds one (1) vote (each).

B. Duties of the Elected Member(s)-at Large shall be:

1. Be a liaison between the BOD, Membership, and Monarch(s)
2. Help resolve issues or disagreements before they become a BOD discipline issue.
3. To help keep order at all regular Court meetings.
4. To distribute, collect, and count ballots at regular and special Court meetings.
5. Elected to serve a one (1) year term.
6. There shall be one Member at Large per 50 Court members.
7. Holds one (1) vote.

Proposed

A. Vice President of the BOD - Duties shall be:

1. Be responsible for presiding over the official meeting in the absence of the President.
2. Be responsible for public relations, marketing, and development for the Corporation.
3. Oversee seeking corporate sponsorships, ~~providing guidance and strategic input to the committee on public relations, advertising, development, events, and activities;~~
4. Will oversee the Public Relations Committee, assist with promoting membership drives, and all other PR/marketing-related activities in support of the ICAO.
5. Holds one vote.

Non-Executive Board

1.2. The Non-Executive BOD of the ICAO shall consist of the following members: Dean(s) of the College, Member(s)-At-Large, Reigning Monarch(s), and Imperial Crown Prince/Princess/Prev.

A. Duties of the Elected Member(s)-at Large shall be:

1. Be a liaison between the BOD, Membership, and Monarch(s)
2. Help resolve issues or disagreements before they become a BOD discipline issue.
3. To help keep order at all regular Court meetings.
4. To distribute, collect, and count ballots at regular and special Court meetings.
5. To assist the Reigning Monarchs with organizing and conducting membership drives.
6. Elected to serve a one (1) year term.
7. There shall be one Member at Large per 50 Court members.
8. Holds one (1) vote.

Other Offices/Committees

The BOD shall oversee the following standing committees as they relate to the operations of the ICAO.

Public Relations Committee

1. This committee is responsible for all public relations, marketing, development, social media, and web information distributed to the community.
 - a. The Committee will, in conjunction with Reigning Monarchs, view all marketing/advertising materials to ensure all appropriate information is present in marketing materials:
 - i. ICAO logo, Reign logo (if applicable), COM Crest (if applicable).

- ii. QR codes and/or hyperlinks
- iii. Event dates, times, age limits, submission info, & location information
- iv. Any special information or instructions

- b. Monitor ICS Coronation dates for submission of ads and deadlines
 - i. These should be presented to the BOD for vote (with Reigning Monarch input) as soon as information is available.
 - ii. Ads will always be purchased for the following ICS Courts: Dallas (Parent Court), Iowa (Sibling Court), Georgia (Sibling Court), and all Courts in Texas. However, the BOD must vote on size and pricing.

- 2. Overseen by the VP but does not have to be the Chairperson.

Outreach Committee

- 3. This committee is responsible for all non-fundraising events in the community to give the ICAO a better presence.

- a. This includes but is not limited to:
 - i. Volunteer events with charity partners
 - ii. Membership drives (in partnership with the Reigning Monarchs)
 - iii. Community events within Oklahoma (non-PRIDE related)

- 4. Overseen by a member of the BOD but does not have to be the Chairperson.

PRIDE Committee

- 5. This committee is responsible for all PRIDE planning for the year

- a. This includes but is not limited to:
 - i. Monitoring all of Oklahoma for PRIDE Events that the ICAO may attend or participate in.
 - ii. The committee will present registration requirements, costs for participation and any other information to the BOD at least two months before the said event.
 - a. Last minute events will be considered but not guaranteed on a case by case basis.
 - iii. The committee will handle logistics: planning, decorations (if needed), and safety protocols for the membership.
 - iv. Will relay information to the membership in a timely manner to ensure attendance and participation. A minimum of five (5) members is needed to participate in PRIDE events to ensure adequate representation.
 - v. A member of the BOD is required to be at all PRIDE events participated in.

- 6. Overseen by a member of the BOD but does not have to be the Chairperson.

I. Proclamations

- A. The Reigning Monarch(s) shall have exclusive power to issue Proclamations.
 1. A Reigning Monarch may issue no more than ~~3~~ 2 Proclamations per reign.
 - a. ~~Proclamations may be made together or separately by the Reigning Monarchs but count as one (1) each regarding limits.~~
 - b. Monarchs may issue one individual Proclamation and 1 joint Proclamation.
Absolute Monarchs may issue 2 Proclamations
 2. All Proclamations must be in written form and presented to and approved by the BOD by a majority vote, before being publicly read.
 - a. ~~It is understood due to poor recordkeeping prior to reign X has cause some written Proclamations to be “lost” to time. These proclamations shall be honored until they are officially retired.~~
 3. Proclamations must be signed by the issuing Reigning Monarch(s).
 4. Proclamations become effective upon their reading.
 5. Proclamations will not alter the Articles of Incorporation, or the Rules of Operation set forth in the Federal Bylaws.
 6. No Proclamation will alter a prior Proclamation unless the change is agreed to in writing by the issuing Monarch who issued the First Proclamation, and there is a two-thirds (2/3) vote of the BOD. In the case the issuing Monarch is deceased then the vote must be taken by the BOD.
 7. No Proclamation shall require another monarch or member of the ICAO to host or be responsible for an event annually. The issuing Monarch is responsible for hosting any decreed events.
 - a. Upon the discontinued membership or death of the issuing Monarch, any member of the ICAO may choose to continue said event at will, but it is never to be required.
 - b. The BOD, Reigning Monarchs, and Imperial Council may vote to make said event perpetual in honor of a deceased issuing Monarch and amend the original Proclamation stating the honorarium.
 8. Award Proclamations are the fiscal responsibility of the issuing monarch unless an award is decreed a perpetual award approved by the BOD that the ICAO will issue annually.
 9. **The following “event” proclamations and traditionally held events shall be honored as the responsibility of the Imperial Council and/or Board of Directors to uphold:**
 - The James Murray Memorial Follies
 - Military Ball/USO Show
 - Christmas in July
 - Voices in My Head

- Candidate Announcements
- Fetish Ball
- Holly Ball
- Investiture
- The Annual Coronation

- b. During any reign, the BOD/ImpC may opt not to hold an event if there is a justifiable means, such as, no venue or date available, or any extenuating circumstance.
- c. The Reigning Monarchs MUST collaborate with the BOD/ImpC to make sure dates are available for these events.

10. Should any Proclamation fall out of use for a period of three (3) consecutive years, the BOD and Imperial Council shall consider the Proclamation forfeit and reserve the right to retire said Proclamation at the beginning of the next reign.
11. The BOD shall approve by 2/3 vote all Proclamations made by the Reigning Monarch.
12. The BOD shall approve a Proclamation in the event of Regents, that they be raised to full title upon completion of the reign according to the PNP's.
13. The BOD and Imperial Council may vote to rescind a prior Proclamation if deemed necessary.
 - a. The BOD and Imperial Council, should make an effort to notify the Monarch who made the proclamation to notify them that the Proclamation is being rescinded or retired and why.
14. See a formal list of all Proclamations in Appendix F.